

# EMERGENCY TELEPHONE SYSTEM BOARD

## JO DAVIESS COUNTY

330 NORTH BENCH STREET, GALENA, ILLINOIS 61036  
OFFICE (815) 776-9310  
FAX (815) 777-9284

### MINUTES for the Regular Meeting of June 1, 2011

#### I. Call to Order

The regular meeting of the Emergency Telephone System Board was called to order by the Chairman at 7:03pm in the Jo Daviess County Sheriff's Office Conference Room, 330 North Bench Street, Galena, IL

#### II Introduction of New Board Member

Helen Kilgore was introduced. She is replacing the late Rudy Pascoe as an EMS representative.

#### III Roll Call

Board Members present: John Duerr, Jeff Fry, Dane Jackson, Helen Kilgore, Greg Millerschone, Jack Zane

Board Members absent: None

Other Persons Present: 9-1-1 Coordinator Sgt. Michael Moser  
Assistant Coordinator Ben Petitgout

Vendors: SPC Signs - Steve Koester  
Comelec Services, Inc. - Steve Allendorf

#### IV Public Comments None

#### V Meeting Minutes

A. Duerr moved and Jeff seconded a motion to approve the May 4, 2011 minutes. Motion passed unanimously.

B. Fry moved and Millerschone seconded a motion to approve the April 6, 2011 minutes. Motion passed unanimously.

#### VI County Financial Report

A. Jackson moved and Kilgore seconded a motion to accept the March 2011 financial report. Motion passed unanimously.

#### VII Bank Balance

A. The bank account balance at May 30, 2011 was \$394,319.43 including interest of \$233.89.

#### VIII Accounts Payable

A. Kilgore moved and Millerschone seconded a motion to pay the \$ 23,990.05 May accounts payable. Motion passed unanimously.

#### IX Reports

A. 9-1-1 Coordinator/Sheriff: Sgt. Moser reviewed his written report.

B. 9-1-1 Assistant Coordinator: TC Petitgout stated three of the four software vendors have made their presentations. The fourth presentation, Visionair is scheduled for June 9 from 1000-1400 hrs. After the last presentation the choices will be narrowed to two and then a final decision will be made.

C. Vendors

SPC Signs: None.

Comelec Services Inc: None

#### X Old Business

A. MOU Between ETSB and Jo Daviess County Board: No response yet from Sheriff Turner.

B. Job Description for Stipends: No change

C. Reserve Balances:

D. UPS Unit Upgrade/Replacement: Pending radio system finalization

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- E. Hanover Law Enforcement Repeater: Discussion centered on the fact that the repeater was put in at the request of the Hanover Police Department. Also that Hanover has been working on the new water tower project for a few years but the ETSB was not notified until late December 2010. Fry moved and Duerr seconded a motion to provide \$3,000 for the repeater move and implementation of a Memorandum of Understanding between the ETSB, Jo Daviess County Sheriff and the Village of Hanover that future repairs will be the Village of Hanover's responsibility.

On a Roll Call vote: Ayes: Duerr, Fry, Kilgore, Zane      Nays: Jackson, Millerschone

- F. Interfund Salary and Benefits Transfer: Jackson motioned and Duerr seconded a motion to limit the current and all future ETSB fiscal year Interfund transfers for the Sheriff Department Communication personnel's regular wages, Social Security, Medicare, IMRF and Health Insurance to \$219,242 effective immediately. Motion passed unanimously.
- G. New ETSB Member: Bryan Bohnsack has resigned his position as Law Enforcement representative with the ETSB. Jodi Landwer, Hanover Chief of Police has been recommended to Marvin Schultz as a replacement. Chairman Zane notified the Board that his resignation will be effective at the adjournment of the August 3, 2011 meeting.

### **XI New Business**

- A. None

### **XII Executive Session**

None

### **XIII Adjournment**

Helen Kilgore moved to adjourn at 8:23 p.m.

### **XIV Next Meeting**

July 6, 2011

Respectfully Submitted

*Jack W. Zane*

Jack W. Zane, Chairman